

Posting dates: **5/12/2021 - 6/12/2021**
Salary commensurate with education and experience.
All applicants must apply online

**DALLAS AREA RAPID TRANSIT
 JOB POSTING**

(* indicates requisition 6513)

Job Title*: Mgr Environment Comp Projects	Pay Grade*: 120 / Salary commensurate with experience and education
Section*: Systems Engineering	Job Code: 0123
Division*: Headquarters	FLSA/EEO: Exempt/Official Administrators
Department*: Rail Program Development	

GENERAL SUMMARY:

Coordinates environmental compliance practices and programs including, but not limited to, coordination with federal, state, and local regulatory agencies, management of specific task orders, and serving as COR for environmental compliance related contracts for Dallas Area Rapid Transit (DART), under the direction of AVP Real Estate in the Growth/Regional Development Department.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Manages and serves as COR for environmental site assessments (ESA) and asbestos abatement/structural demolition contracts. Manages and coordinates Phase 1 ESAs.
2. Supervises the installation and sampling of monitor wells during Phase 2 ESAs . Performs cost control and scheduling tasks on individual task orders/projects.
3. Researches and develops risk based analysis to address environmental compliance issues.
4. Schedules and ensures the timely submittal of DSHS Forms so that demolition is not delayed. Coordinates the inspection and the development of O&M Plans for facilities containing asbestos.
5. Researches and coordinates the investigation of environment compliance issues, advises of findings, and prepares technical expertise and recommendations. Researches and writes technical reports to address environmental compliance issues impacting DART.
6. Supervises and coordinates in-house training for asbestos awareness.
7. Manages storage tank systems and ensure all components function as required by applicable regulatory requirements and guidelines.
8. Coordinates revisions to the Texas Pollutant Discharge Elimination System (TPDES) Storm Water Pollution Prevention Plans (SW3Ps)
9. Supervises the preparation of environmental reviews to facilitate all construction and on-going bus and rail operations.
10. Supervises and coordinates the development of Spill Prevention and Countermeasures Controls (SPCC) for both rail and bus maintenance facilities.
11. Performs other related duties as assigned.

MINIMUM KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

Note: An equivalent combination of related education and experience may be substituted for the below stated minimums excluding High School Diploma, GED, Licenses, or Certifications.

1. Bachelors degree from an accredited college/university in environmental management or related field.
2. Six (6) years experience in environmental compliance issues such as bus and rail transit or a related field.
3. Valid Texas Class C drivers license, no Driving While Intoxicated (DWI) convictions within the last sixty (60) consecutive months, not more than (1) DWI on driving record, and not more than three (3) convictions of moving violations within the last thirty-six (36) months in order to operate DART non-revenue vehicles.
4. Pass Department of Transportation (DOT) physical (medical) examination which includes drug screen in order to operate DART non-revenue vehicles.
5. Operates DART non-revenue vehicle as required.
6. OSHA 40-Hour HazWoper Trained.

7. Comprehensive understanding of policies, procedures, environmental compliance laws and regulations. Knowledge of pertinent environmental laws and regulations and their potential impacts.
8. Proficient using PC and software applications to include word processing, database, spreadsheet and personal computer and established telecommunications equipment. Knowledge of Global Positioning System (GPS).
9. Analytical and creative skills to find solutions to complex interpersonal, technical and administrative problems.
10. Ability to demonstrate a fiduciary obligation to section, division, department, and DART in handling materials and information of a confidential nature.
11. Ability to be dedicated to meeting the expectations and requirements of internal and external customers.
12. Ability to provide challenging and stretching tasks and assignments to direct reports; supports equal and fair treatment and opportunity for all; cooperates with the developmental system in the organization.
13. Ability to settle disputes equitably; can find common ground and get cooperation with minimum noise.
14. Ability to blend people into teams when needed; creates strong morale and spirit in his/her team; shares wins and successes; defines success in terms of the whole team.
15. Ability to scope out length and difficulty of tasks and projects; measures performance against goals.
16. Ability to use rigorous logic and methods to solve difficult problems with effective solutions.
17. Ability to figure out the processes necessary to accomplish tasks; can facilitate effective brainstorming and build consensus among team members; can orchestrate multiple activities at once to accomplish a goal; uses resources effectively and efficiently.

REPORTING RELATIONSHIP:

Reports to AVP Real Estate *

WORKING CONDITIONS:

Works in an environment where there is exposure to dust, noise, or temperature. May be exposed to unpleasant working conditions to include dust, noise, temperature, weather, petroleum products, and chemicals, assuming incumbent is observing all policies and procedures, safety precautions and regulations, and using all protective clothing and devices provided.

Note: The above statements are intended to describe the general nature and level of work being performed by people assigned to this job. The statements are not intended to be an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All employees may perform other duties as assigned.

DART is proud to be an Equal Employment Opportunity Employer, supporting diversity in the workplace. M/F/D/V

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