



Specialist, Environmental - Transportation

Class Code:
20004111

Bargaining Unit: EX 73

TARRANT COUNTY
Established Date: Dec 30, 1999
Revision Date: Oct 20, 2021

SALARY RANGE

\$33.41 - \$36.75 Hourly
\$2,672.48 - \$2,939.73 Biweekly
\$5,790.37 - \$6,369.42 Monthly
\$69,484.48 - \$76,432.98 Annually

SUMMARY:

Perform advanced professional level duties on a daily basis to achieve short- and long-term goals of the work group. Initiates, plans, develops, and directs technical and administrative work on environmental programs primarily in the areas of storm and surface water pollution, hazardous materials, asbestos abatement and related environmental concerns.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Gathers information and data and performs advanced professional analysis, recommends actions and participates in the implementation of programs, policies or other professional activities involving County-wide environmental programs
2. Troubleshoots and resolves advanced level environmental issues. May inspect, survey and assess sites in any County department and conduct sampling to obtain data on areas of environmental concern
3. Communicates with the appropriate staff or citizens in the performance of duties. Represents the Transportation Director on regional technical committees and conducts interagency project coordination. Assists the general public with information concerning environmental issues
4. Documents and maintains required records and statistics as they pertain to compliance with applicable environmental standards. Uses the computer to evaluate data, prepare scientific presentations and reports, and maintains required documentation
5. Ensures compliance with any or all applicable laws, statutes, regulations, and policies. Updates staff or work group on applicable changes
6. Evaluates data on specific environmental problems/issues for environmental impact and compliance with applicable regulations. Prepares technical reports and recommendations regarding findings. May testify in legal proceedings
7. Assists and trains lower level staff
8. May direct the work of clerical/support staff and contract professionals
9. Prepares, produces and presents periodic management or special reports
10. Performs other related duties as assigned or required

MINIMUM REQUIREMENTS:

Bachelor's degree in Biology, Chemistry, Engineering, Environmental Science, or other science-related field. Three (3) years of state or federally regulated environmental program such as water/storm water pollution control, hazardous materials management, or air pollution control experience. Must obtain a Texas Class A or B Underground Storage Tank Operator Certificate of Completion from the Texas Food and Fuel Association within six (6) months of hire. Advanced knowledge of fundamental concepts, practices and procedures of environmental regulation and current trends in environmental policy.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

While performing the duties of this position, the incumbent is regularly required to bend, carry, use hand tools, keyboard, tolerate hot and cold outside temperatures, sit, stand, talk, drive a vehicle, and walk. Exposure to hazardous, unknown, and potentially dangerous substances and chemicals is possible.

OTHER REQUIREMENTS:

Regular attendance is essential. Incumbent must arrive at work on time, prepared to perform assigned duties and work assigned schedule. Incumbent must have the ability to work well with others. Incumbent must be able to perform the essential functions of the position without posing a direct threat to the health and safety of themselves and others. Requested accommodations to work hours and schedules are considered on an individual basis. Tarrant County will conduct background checks on new hires that will include a criminal background check related to convictions and deferred adjudications in the past seven years and may include credit reports, motor vehicle records, employment records, and educational attainment. A conviction or deferred adjudication is not an automatic bar to employment. Each case is considered individually.

DECISION MAKING:

This position works on problems of moderate or advanced complexity and is allowed broad professional latitude within a defined set of policies. Incumbent analyzes and reviews data utilizing identifiable factors as a fully qualified advanced professional within the field. Exercises judgment and discretion within defined policies and procedures then recommends course(s) of action.

CONTACTS:

Interacts with various County departments and personnel. May have contact with various outside agencies, representatives and/or citizens.